



The Chinese Rhenish Church Hong Kong Synod

Rhenish Nursery / Kindergarten

Application Guide

For applicants applying to 2018/2019 academic year

Application Procedure

1. Completed application forms should be **submitted to school in person or by post.**
 - ◆ All the blanks in the application form **MUST BE COMPLETED**, and attached with child's recent photo, copy of birth certificate
 - ◆ Please submit the form together with three self-addressed and child-name-stated envelopes (size:4"x9") and each affixed with \$2.00 postage stamp. (Please ensure sufficient postage or your application will be disregarded.)
 - ◆ *Only considered hard copy application, soft copy like CD or email would not be considered*
 - ◆ For fairness issue, the application will only be activated when parents have submitted all the above information
2. You will receive an application number after two weeks of your submission. Please note down your application number for future reference.
3. Application Deadline : K1 - 30th September, 2017 (Sat.)
N1 - 30th November, 2017 (Thur.)
 - ◆ Count as the postmark date
 - ◆ Admission assessment **may not** be arranged if the application form submitted after deadline
 - ◆ Subsequent Round Application Date: Starting from 1st Oct., 2017

Interview Details

1. Interview Date : K1 - November, 2017 (Sat.)
N1 - January, 2018 (Sat.)
 - ◆ For the interview arrangement details, parents will receive information two weeks before interview dates by mail.
2. Interview Format:
 - ◆ Group and/or individual interviews will be arranged
 - ◆ Parents should accompany their child for the interview
 - ◆ Interview will be conducted mainly in Cantonese (English and Mandarin is available if children are needed)
3. For fair admission opportunity, all qualify applicants will be arranged for interview
 - ◆ Interview will be arranged for children who are at least 2 years old on or before 1st Sep 2018 only
 - ◆ Children who absent for the interview without any notification in advance will have their school places surrendered
 - ◆ If there is still no notification for an interview by the end of May, the application will be considered as the waiting list

Admission Criteria

1. Child's performance in the interview
2. Sibling(s) studying in the school will be in priority
3. Parent(s) or sibling(s) being a graduate of the school will be in priority
4. The needs of family for full day early childhood education service will be considered

***Children who study in the school will be first considered.*

***As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.*

Announcement of Admission Results

We will inform parents of the	K1	admission results before	22 nd December, 2017	by post.
	N1		26 th May, 2018	

Registration Arrangements (For K1 Only)

1. Successful applicants: Parents should complete the registration procedures for their child from 11th to 13th January 2018 (“**Centralised Registration Dates**”) by submitting the original of the “**2018/19 RC**” to the nursery/kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2018/19 RC” to the nursery/kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2018/19 RC” during registration, the nursery/kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for Registration Certificate to EDB within the specified period.
4. The registration fee for 2018/19 K1 place is **HK\$1,500 (full day) and HK\$900 (half day)**. Should parents decide to change school after registration, please notify the nursery/kindergarten in writing. The nursery/kindergarten will return the “2018/19 RC” but the registration fee will not be refunded. Upon obtaining the “2018/19 RC”, the nursery/kindergarten will no longer keep the school place for child.

Enquiry

Our telephone no: 2742 1714

Our e-mail address: info.lkc@ppe.rehenish.org